

VNA FOUNDATION OF LEBANON COUNTY

AGENCY GRANT CRITERIA:

- **The agency must be based in Lebanon County and serve the citizens of Lebanon County.**
- **The agency must be a 501c3 non-profit registered with the Commonwealth of PA.**
- **The request must address healthcare or health-related issues.**
- **The VNA Foundation does not fund ongoing general operating expenses or administrative salaries.**
- **The VNA Foundation funds medical equipment, services and programs that are client-related.**
- **The VNA Foundation funds one-time grants on a yearly basis with no obligation for renewal.**
- **The VNA Foundation Agency Grant Request form must be completed with additional support, substantiation and bid information (as appropriate) attached.**
- **The agency's financial information and a substantiation of the need must be included with the grant application.**
- **Funding decisions are ultimately at the discretion of the VNA Foundation Board, based on the availability of funds and funding priorities.**

VNA FOUNDATION OF LEBANON COUNTY
Agency Grant Request

Date: _____

1. **Name of agency:** _____
- Address:** _____
- Phone #:** _____
- E-Mail Contact:** _____

2. **Program/Item for which funding is requested:**
- _____

3. **Reason for Request: (Attach verification of need for program/item.)**
- _____
- _____
- _____
- _____

4. **Beneficiaries of program/item:** _____
- _____
- _____

5. **Funding amount requested: (Attach itemized list of cost for each program/item.)**
- _____
- _____

6. **Three primary agency funding sources and amounts received from each:**
- _____
- _____
- _____

7. **Percentage of agency's budget this request amount represents: (Attach 2 copies of your agency's most recent Financial Statement.)**
- _____

Return Address:

VNA Foundation
P.O. Box 1203
Lebanon, PA 17042-1203

8. Date, description and amount of agency's last grant request to the VNA Foundation:

Amount received: _____

Signature: _____

Title: _____

Submit 14 copies of Request Form and attachments by March 31st to:

**VNA Foundation
P.O. Box 1203
Lebanon, PA 17042-1203**

Return Address:

**VNA Foundation
P.O. Box 1203
Lebanon, PA 17042-1203**